

West Berkshire Council Forward Plan – 01 November 2013 to 28 February 2014

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
NOVEMBER 2013											
ID2745	Community Learning Supply Chain Charges and Fees Policy <i>To approve the Community Learning Supply Chain Charges and Fees Policy</i>	ID	01/11/13	Communities	Sara Hanson	Children and Young People, Youth Service, Education		TBC	Community Learning Partnership		November 2013
ID2707	Bank Holiday Car Park Charges <i>To respond to an objection from Newbury Town Council opposing the implementation of Bank Holiday parking charges in the Newbury car parks that was approved, subject to consultation, by Full Council on 5th March 2013</i>	ID	01/11/13	Environment	Martyn Baker	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			November 2013
ID2715	Parking Amendment No. 15 (On Street Charging) <i>To consider the responses received during statutory consultation</i>	ID	01/11/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			November 2013
ID2634	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/11/13	Resources /Environment	Jo Naylor/ Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		November 2013

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ID2623	West Berkshire Forward Plan – 18 December 2013 to 30 April 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/11/13	Resources	Moira Fraser	Leader of Council		06/11/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	November 2013
GA2559	Review of the Council's Anti-Bribery Policy <i>In accordance with the recommendation of the Governance and Audit Committee to revisit the Council's Bribery Policy adopted on the 10 September 2012 to ensure that it is fit for purpose.</i>	GA	25/11/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		15/11/13			November 2013
EX2669	Financial Performance Report - Q2 of 2013/14 <i>To inform Members of the latest financial performance of the Council.</i>	EX	28/11/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		20/11/13			November 2013
EX2738	Changes to the Adoption Service in West Berkshire (Paragraph 1 - information pertaining to an individual, Paragraph 2 - information identifying an individual) <i>To explore the possible development of a Shared Adoption Service across the 6 Berkshire Local Authorities</i>	EX	28/11/13 EX	Communities	Sandra Dopson	Children and Young People, Youth Service, Education	Yes	20/11/13	Five other Berkshire Unitaries		November 2013

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DECEMBER 2013											
ID2635	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/12/13	Resources /Environment	Jo Naylor /Bryan Lyttle /Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		December 2013
C2728	Changes to the Constitution - Parts 3, 4, 7, 10 and 13 <i>To outline changes to the Constitution.</i>	C	12/12/13 C 25/11/13 GA	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		15/11/13			December 2013
C2729	Council Tax Reduction Scheme 2014/2015 <i>For each financial year, each billing authority must consider whether to revise its scheme or to replace it with another scheme.</i> <i>The authority must make any revision to its scheme, or any replacement scheme, no later than 31 January in the financial year preceding that for which the revision or replacement scheme is to have effect.</i>	C	12/12/13 C	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/12/13		Not subject to call-in	December 2013

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C2737	Revised Code of Conduct for Members <i>To agree any changes required to the Members Code of Conduct following the scheduled review by the Standards Committee.</i>	C	12/12/13 C 25/11/13 GA 14/10/13 SC	Resources	David Holling	Leader of Council		15/11/13	Standards Committee		December 2013
C2593	Leisure Centres' Fees and Charges 2014 <i>To implement the contractual requirement for an annual price review for 2014 for Parkwood Community Leisure to come into effect from 1st January 2014; to bring forward agreement of 2014 charges for Shaw House to come into effect from 1st January 2014.</i>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	For Leisure Fees and Charges: members of the Joint Advisory Committees - i.e. Governing Bodies of Schools (for joint use sites), Town and Parish Councils plus leisure centre stakeholders.		December 2013
C2594	2014/15 West Berkshire Council Timetable of Public Meetings <i>To agree the timetable of public meetings for the year 2014/15.</i>	C	12/12/13 C	Resources	Moirra Fraser	Leader of Council		05/12/13			December 2013
C2595	Adventure Dolphin Fees and Charges 2014/15 <i>To bring forward agreement on increases in fees and charges for the 2014/15 Adventure Dolphin activity programme: in line with fair market price; to maximise advance bookings and income in support of the drive for the service to become cost neutral.</i>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	Stakeholders		December 2013

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C2672	Member Development Programme May 2014 – May 2016 <i>To agree the Member Development programme for the forthcoming Municipal Years.</i>	C	12/12/13 C	Resources	Jude Thomas / Jo Watt	Leader of Council		05/12/13			December 2013
C2592	Junior Citizen of the Year 2013	C	12/12/13 C	Resources	Jo Watt	Chairman of the Council					December 2013
ID2743	A4 Calcot Widening Improvements <i>To report the feedback from the consultation exercise and agree the final scheme design.</i>	ID	16/12/13	Environment	Jon Winstanley	Highways, Transport (Operations), Emergency Planning, Newbury Vision		06/12/13			December 2013
EX2706	Staffing Implications associated with savings put forward to deliver the 2014/15 revenue budget. (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual) <i>To set out the staffing implications which are likely to result from the setting of the Council's 2014/15 revenue budget and to seek approval to make the redundancy payments associated with the required staffing implications</i>	EX	19/12/13 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	10/12/13			December 2013
EX2741	Voluntary Sector - Outcomes Based Prospectus <i>Executive to agree final prospectus.</i>	EX	19/12/13 EX	Communities	Tandra Forster	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		10/12/13	Full consultation: current service users, User Led Organisations, Staff, Members, Service Providers, general public		December 2013

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EX2647	Key Accountable Measures and Activities 2013/14. Update on progress: Q2 outturns <i>To report Quarter 2 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	19/12/13 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		10/12/13			December 2013
EX2713	Appointment of a Partner Organisation for the Development of the London Road Industrial Estate (Paragraph 3 - information relating to financial/business affairs of particular person) <i>To appoint a preferred partner to take this project forward.</i>	EX	19/12/13 EX	Communities	Bill Bagnell	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	10/12/13			December 2013
ID2624	West Berkshire Forward Plan – 15 January 2014 to 31 May 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/12/13	Resources	Moira Fraser	Leader of Council		03/12/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	December 2013

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JANUARY 2014											
ID2636	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/01/14	Resources /Environment	Jo Naylor /Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		January 2014
ID2652	Equalities Annual Report <i>To set out our progress towards our published equality objectives. An annual report is required by law to be published each January.</i>	ID	01/01/14	Resources	Elaine Walker	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC			January 2014
EX2730	Non-Domestic Rate Retention Calculations <i>To calculate and set the amount of the central and relevant precepting authorities shares of estimated non-domestic rate income for 2014/2015</i>	EX	16/01/14EX	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		08/01/14	Internal consultees in Planning External consultation with developers		January 2014
EX2731	Council Taxbase <i>To set the taxbase for tax setting purposes in accordance with statutory rules</i>	EX	16/01/14EX	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		08/01/14	Internal consultees in Planning External consultation with developers		January 2014

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ID2625	West Berkshire Forward Plan – 12 February 2014 to 30 June 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/01/14	Resources	Moira Fraser	Leader of Council		08/01/14	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	January 2014
SC2693	Standards Committee Report Quarter 3 of 2013/14 <i>To update the Standards Committee on activity over the past quarter.</i>	SC	13/01/14 SC	Resources	Moira Fraser	Chairman of the Standards Committee		03/01/14			January 2014
FEBRUARY 2014											
ID2637	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/02/14	Resources /Environment	Jo Naylor/ Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		February 2014
EX2742	Charging for Supporting People Services <i>Executive to agree to introduced charges for Supporting People services in line with the Council's Fairer Contributions Policy.</i>	EX	13/02/13 EX	Communities	Tandra Forster	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/02/13	Existing and potential client base, interest groups, general public, Council staff, partners		February 2014

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EX2670	Financial Performance Report - Q3 of 2013/14 <i>To inform Members of the latest financial performance of the Council.</i>	EX	13/02/14 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/02/13			February 2014
C2746	Capital Strategy and Programme 2014-2019 <i>To agree the Capital Strategy and Programme for the next five years.</i>	C	13/02/14 EX 04/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/02/13			March 2014
C2747	Borrowing Limits and Annual Investment Strategy 2014/15 <i>In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	13/02/14 EX 04/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/02/13			March 2014
C2748	Medium Term Financial Strategy (MTFS) 2014-17 <i>To agree the Council's Strategy for the coming years.</i>	C	13/02/14 EX 04/03/14 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/02/13			March 2014

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C2749	Revenue Budget: 2014/15 <i>To consider and recommend to Council the 2014-15 revenue budget.</i>	C	13/02/14 EX 04/03/14 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/02/13			March 2014
ID2626	West Berkshire Forward Plan – 26 March 2014 to 31 July 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	20/02/14	Resources	Moir Fraser	Leader of Council		12/02/14	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	February 2014

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